

Pickleball Saskatchewan Inc.
Annual General Meeting Minutes
7:00PM - Tuesday, January 23, 2024
ZOOM Meeting

Attendees:

Voting Members in Attendance: 71 Members

Guests in Attendance: Darren Clark, MNP representative, Marg Romanow, Parliamentarian

Directors in Attendance: Janet Bradshaw, David Weiman, Brenda Fry, Susan Lytle, Chris Harris, Bonnie Englot

1. Call to order:

An Annual General Meeting of Pickleball Saskatchewan Inc. was held via Zoom. It began at 7:07PM and was presided over by Janet Bradshaw - President with Brenda Fry named as secretary.

2. Welcome and Introductions:

President Janet Bradshaw welcomed everybody including guests, Darren Clark, and Marg Romanow.

3. Instructions for conducting motions and voting:

- The procedure for conducting motions and voting was explained. It was noted the meeting was being recorded.
- Quorum of 20 has been reached.

4. Adoption of the agenda:

Motion: That the agenda for the 2023 Annual General meeting be adopted as presented.

Mover: Karen Rust

Seconded: Jennifer Hogan

Carried

5. Approval for the minutes of the 2022 AGM:

Motion: Randy Dove

Seconded: Susan Lytle

Carried

6. Business arising from the 2022 meeting

None noted.

7. Member proposal

- Member Proposal from the Saskatoon Pickleball Inc. Board: To update the membership at the Annual Meeting on whether the complaint which is currently going through the Discipline and Complaints policy is completed or ongoing.
- This proposal was approved by the Board of Directors to be added to the agenda.
- A decision was sent to all parties on January 21, 2024. The Board has received notice that the decision will be appealed. At this time, we are not able to share anything further with our members until the appeal process is complete.

8. President's report:

Janet Bradshaw delivered the President's report, see attached. (Appendix A)

9. Auditor's report

MNP presented the 2023 Financial Audit. It was the first ever audit and was determined to be a "clean unmodified report".

10. Appointment of auditor:

Motion: Appoint MNP LLP services to audit the Pickleball Saskatchewan Inc. financial statements for the 2023-2024 fiscal year.

Mover: Noreen Heatherington **Seconded** Al Carpentier **Carried**

11. Fee schedule for members

The Board has approved an annual membership fee increase for Pickleball Saskatchewan increase from \$5 to \$7 for the 2024 membership year. This is the first increase since 2013.

12. Budget for 2023 – 2024

Treasurer Bonnie Englot presented the attached (Appendix B) budget as approved by the Board

13. Proposed by law amendments:

13 bylaw amendments were proposed by the board to membership, each amendment was discussed, and voted upon. The results of the bylaw amendments and votes are included in Appendix C

14. Director elections:

5 Director positions were open with 5 nominated candidates, no elections needed.

15. Adjournment

Janet Bradshaw moved at the meeting be adjourned and this was agreed-upon at 8:40 P



Signature

Name: Colin McAllister

Title: President

Date: February 2, 2024



Signature

Name: Brenda Fry

Title: Secretary

Date: February 2, 2024

Appendix A – President Report



President's Report

It has been another busy year for Pickleball Saskatchewan!

Our membership took another jump as is the trend all across Canada. Last year at this time we were hovering around the 2600 mark. Today we are at 3,356. It speaks to the increasing popularity of the sport for all ages.

Continuing on with great news, we have now 24 affiliated clubs throughout the province: Pickleball Parkland (Kamsack area) and Prairie Pickleball (Shellbrook) have joined. Our goal is to assist our affiliated clubs in any way possible, whether it is providing MAP funding that we receive from the Sask Lotteries Trust Fund to providing letters of support for grant applications or lending equipment or advice.

This year we saw the realization of our ultimate goal to achieve full sport status with Sask Sport. This was a culmination of 3 years of dedicated work to meet all the requirements. It was a special moment to be able to make the announcement at the opening ceremonies of the National Tournament held in Regina. We are only the second province in Canada to achieve this status and funding.

This year we have once again focused on player development, coaches and officials. We recognize the necessity of having these members and their skills to advance the sport. Here are some of the highlights:

- Continued to support the dress code for our referees by purchasing PSI shirts for those newly qualified. We have 21 Level 1, 14 Level 2 and 1 Certified Referee for a total of 36.
- Covered court costs for Referee clinics
- Provided a stipend for Level 2 referees that officiated at our Provincial tournament and that met criteria for this support
- Provided a stipend for our coaches achieving certification through the National Coaching Certification Program (NCCP). We now have 54 certificated coaches in our province: 48 Level 1 and 6 Level 2. Level 1 and 2 NCCP clinics were held in Regina in May with Mark Renneson.
- Organized presentations in Regina and Saskatoon by Sara Weiss from our Excellence budget funding
- Organized and subsidized 10 intermediate player development clinics throughout the province

- Subsidized players who attended Western Regionals in Medicine Hat (50 medals from PSI)
Communication with our membership and our clubs is vital as well as expanding our partnerships. Some examples are:
- Signed a contract with 22 Fresh, a local business, for our online store apparel.
- Through the Sports Medicine and Science Council we have arranged for two Zoom presentations for our membership on the topic of sports and nutrition.
- Presented two Zoom sessions for clubs on our Screening Policy and its implementation
- Published The Net News newsletter bimonthly for our membership
- Developed and implemented a Social Media policy as well as a Program Launch and Clinic Announcement Strategy
- We worked with the editors of Prairie North magazine to have a feature article on pickleball in Saskatchewan
- We have representation at the Sask Sport meetings along with the 70+ provincial organizations as well as representation at regular meetings of the National Pickleball Advisory Committee.

A number of events brought players together. Our Provincials were held in Warman in June with a record number of participants. In August, Pickleball Regina hosted a very successful National Tournament with 631 participants from across Canada. This is a testament to the organizing committee and its volunteers. Pickleball Saskatchewan provided a letter of support for the National Hosting grant from Sask Sport that was received by Pickleball Regina.

In July, Pickleball Saskatchewan hosted the third annual Meet and Greet, this time in Yorkton. It was a chance to meet representatives from our affiliated clubs and volunteers, have some fun, prizes and food.

As our organization continues to grow, so does the workload. Like many other sport organizations, we find it a challenge to keep up with the growth with volunteers. We continue to lobby Sask Sport for extra funding to help in the administrative side. We value those who offer their time so all of us can continue to enjoy the game. My thanks go to the Board, past and present Directors, to all our volunteers and to Nathan Cole, our consultant at Sask Sport. It has been a huge learning curve over the past four years as President. I thank you for your support as I step down from the President position and the Board.

In the coming year, Pickleball Saskatchewan will continue to provide the foundation for the continued growth and success of pickleball in Saskatchewan with your help.

Respectfully submitted,

Janet Bradshaw

President, Pickleball Saskatchewan

Budget 2023 - 2024



Revenue

Sask. Lotteries	\$ 30,000	
Membership	18,200	
Other (Rule Books/Tournaments/Clothing)	900	
TOTAL REVENUE		<u>\$ 49,100</u>

Expenses

Administration	\$ 11,710	
Capacity/Interaction	7,150	
Participation	12,250	
Excellence	17,750	
TOTAL EXPENSES		<u>\$ 48,860</u>
Excess of Revenue over Expenses		<u>\$ 240</u>

MAP Grant applications approved and to be paid out to Member Clubs: 17,000

Appendix C - Proposed Bylaw Amendments and Associated Votes.

Substantive Changes

Description of Change	Current Wording	Proposed Wording	Rationale	Results
Eliminate proxy voting	<p>3.16 <u>Proxy Voting</u> – Every voting Member may appoint a proxy holder to attend and vote on behalf of the Member. The proxy holder must be a Member. A proxy must:</p> <p>a) Be signed by the Member (or, if the Member is younger than 18 years old, by the Member’s parent or guardian);</p> <p>b) Be in a form that complies with the Act;</p> <p>c) Comply with the format stipulated by the Corporation; and</p> <p>d) Be submitted to the Registered Office of the Corporation at least forty-eight (48) hours prior to the meeting of the Members</p>	None	<p>Allowing proxy voting may discourage members from participating directly in a Meeting of Members. Members who assign a proxy are not present when discussions arise and do not benefit from any new information that can arise at a meeting.</p> <p>Proxy voting runs contrary to the notion that membership and its rights and responsibilities are non-transferable.</p> <p>Roberts Rules of Order suggest that proxies should not be used in most organizations.</p> <p>Proxy voting not allowed in BC, MB, ON, NB, NS, YK.</p>	78% in favour CARRIED
Residence in Saskatchewan is a condition of membership	<p>2.2 Registration – Each category of Member must register with the Corporation and agree to abide by the Corporation’s By-laws, policies, procedures, rules and regulations or, if the Member is under the age of 18, have a parent or guardian agree to abide by the Corporation’s By-laws, policies, procedures, rules and regulations on behalf of the Member.</p>	<p>2.2 Registration – Each category of Member must reside in Saskatchewan, register with the Corporation and agree to abide by the Corporation’s By-laws, policies, procedures, rules and regulations or, if the Member is under the age of 18, have a parent or guardian agree to abide by the Corporation’s By-</p>	<p>Members of PSI should be limited to those who reside in Saskatchewan and have knowledge and interest in advancing pickleball in Saskatchewan.</p> <p>Residency requirement is noted in the by-laws of Pickleball Alberta, Nova Scotia, Ontario and New Brunswick.</p>	73% voted against DEFEATED

Description of Change	Current Wording	Proposed Wording	Rationale	Results
		laws, policies, procedures, rules and regulations on behalf of the Member.		
Reduce number of members to form quorum	<p><u>3.8 Quorum</u> – Twenty (20) Members present or by proxy will constitute a quorum. If a quorum is present at the opening of a meeting of the Members, the Members present may proceed with the business of the meeting, even if a quorum is not present throughout the meeting.</p>	<p><u>3.8 Quorum</u> – Fifteen (15) Members present or by proxy will constitute a quorum. If a quorum is present at the opening of a meeting of the Members, the Members present may proceed with the business of the meeting, even if a quorum is not present throughout the meeting.</p>	<p>Quorum of twenty members is high relative to several other provinces with similar or larger membership numbers (e.g. Quorum in BC is 8, New Brunswick is 7, Quebec is 15).</p> <p>By reducing the number of members to form a quorum, PSI will be in a better position to ensure quorum is able to be met at all future Meeting of Members.</p> <p>If approved, eliminating proxy voting in 3.16 would require removing the reference to proxy in this section.</p>	<p>63% in favour CARRIED</p>
Eligibility of Directors	<p>Eligibility of Directors 4.3 <u>Eligibility</u> – To be eligible to serve as a Director, an individual must: a) Be eighteen (18) years of age or older; b) Not be a paid employee of the Corporation; c) Have the power under law to contract; d) Have not been declared incapable by a court in Canada or in another country; and e) Not have the status of bankrupt.</p>	<p>Eligibility of Directors 4.3 <u>Eligibility</u> – To be eligible to serve as a Director, an individual must: a) Be eighteen (18) years of age or older; b) Not be a paid employee of the Corporation; c) Have the power under law to contract; d) Have not been declared incapable by a court in Canada or in another country; and e) Not have the status of bankrupt.</p>	<p>Changes to the Act in 2022 prevent individuals from acting as a Director if they have been convicted of an offence that is business related or involving fraud.</p>	<p>98% in favour CARRIED</p>

Description of Change	Current Wording	Proposed Wording	Rationale	Results
		<p>f) Not have been convicted of an offence in connection with the promotion, formation or management of a body corporate or unincorporated business, or of an offence involving fraud, unless conditions have been met under Section 9-5 (1) (3) of the Act.</p>		
<p>Extend the timeframe for providing Annual Financial Statements from ten (10) to twenty-one (21) days prior to the AGM.</p>	<p>8.4 Annual <u>Financial Statements</u> – The Directors will approve financial statements (evidenced by signature of one or more Directors) of the Corporation of the last fiscal year of the Corporation but not more than six (6) months before the Annual Meeting and present the approved financial statements before the Members at every Annual Meeting. A copy of the Annual Financial Statements will be provided to any Member requesting a copy of the Financial Statements not less than ten (10) days before the Annual Meeting.</p>	<p>8.4 Annual <u>Financial Statements</u> – The Directors will approve financial statements (evidenced by signature of one or more Directors) of the Corporation of the last fiscal year of the Corporation but not more than six (6) months before the Annual Meeting and present the approved financial statements before the Members at every Annual Meeting. A copy of the Annual Financial Statements will be provided to any Member requesting a copy of the Financial Statements not less than twenty-one (21) days before the Annual Meeting.</p>	<p>This change will make PSI's timeframe for providing Annual Financial Statements consistent with the requirements in the <i>Saskatchewan Non-Profit Corporation Act</i>.</p> <p>It will also allow Members some additional time to review the Financial Statements prior to a meeting of Members.</p>	<p>94% in favour CARRIED</p>

Description of Change	Current Wording	Proposed Wording	Rationale	Results
<p>Signing authority restricted to 2 Officers of the Executive.</p>	<p>Signing Authority 8.7 Signing Authority – The signing authority of the Corporation is invested in those persons appointed by the Board, by Ordinary Resolution. The signatures or electronic authorizations shall be required on any financial instrument of the Corporation as stipulated in the Corporation’s policies relating to expenses and finances.</p>	<p>Signing Authority 8.7 All four Executive Members have signing authority. Any transaction on behalf of the Corporation must be authorized by two of the four Executive Members.</p>	<p>To minimize risk to the Organization, signing authority is limited to the Officers of the Board who will have the most knowledge of approved expenses and accounting practices.</p>	<p>98% in favour CARRIED</p>
<p>Change the maximum number of terms a Director may serve from unlimited to a maximum of three (3) two (2) year terms.</p>	<p>4.12 <u>Terms</u> – Directors will serve terms of two (2) years and will hold office until they or their successors have been duly elected in accordance with these By-laws, unless they resign, or are removed from or vacate their office.</p>	<p>4.12 <u>Terms</u> – Directors will serve terms of two (2) years and are eligible for re-election as Directors up to a maximum of 3 consecutive terms and will hold office until they or their successors have been duly elected in accordance with these By-laws, unless they resign, or are removed from or vacate their office.</p>	<p>Setting a maximum number of terms a Director can serve can help the Organization by:</p> <ul style="list-style-type: none"> -preventing burn-out of long-standing Directors and - encouraging new members with fresh ideas to be brought on to the Board. <p>This is also consistent with the Canadian Sports Governance Code that states all Board members should be subject to term limits and that this limit be no more than nine years.</p>	<p>86% in favour CARRIED</p>

Housekeeping Changes

Description of Change	Current Wording	Proposed Wording	Rationale	Results
Update reference to the Act	1.2 Definitions – The following terms have these meanings in these By-laws: a) Act – the <i>Not-Profit Corporations Act, 1995</i> or any successor legislation	1.2 Definitions – The following terms have these meanings in these By-laws: a) Act – the <i>Non-profit Corporations Act, 2022</i> or any successor legislation.	The Act was updated in 2022, this change now references the revised Act of 2022.	94% in favour CARRIED
Consequential changes due to Removal of Proxy Voting.	<p>3.4 <u>Notice</u> – A further notice will be provided ten (10) days prior to the date of the meeting containing a reminder of the right to vote by proxy, a proposed agenda, and reasonable information to permit Members to make informed decisions.</p> <p>3.8 <u>Quorum</u> – Twenty (20) Members present or by proxy will constitute a quorum. If a quorum is present at the opening of a meeting of the Members, the Members present may proceed with the business of the meeting, even if a quorum is not present throughout the meeting.</p> <p>3.12 <u>Chair</u> – The President will be the Chair of all meetings of Members unless another individual is designated by the President and approved by an Ordinary Resolution of the voting Members in attendance in person or by proxy.</p>	<p>3.4 <u>Notice</u> – A further notice will be provided ten (10) days prior to the date of the meeting containing a reminder of the right to vote by proxy, a proposed agenda, and reasonable information to permit Members to make informed decisions.</p> <p>3.8 <u>Quorum</u> – Fifteen (15) Members present or by proxy will constitute a quorum. If a quorum is present at the opening of a meeting of the Members, the Members present may proceed with the business of the meeting, even if a quorum is not present throughout the meeting.</p> <p>3.12 <u>Chair</u> – The President will be the Chair of all meetings of Members unless</p>	If Proxy Voting is no longer allowed, references to proxies in 3.4, 3.8, 3.12 and 3.17 will need to be removed.	CARRIED

Description of Change	Current Wording	Proposed Wording	Rationale	Results
	<p>3.17 <u>Proxy Holder</u> – A proxy holder will only hold a maximum of one (1) proxy.</p>	<p>another individual is designated by the President and approved by an Ordinary Resolution of the voting Members in attendance in person or by proxy.</p> <p>3.17 None</p>		
<p>Add a missing word</p>	<p>3.19 <u>Voting by Electronic Means</u> – A Member may vote electronic means if:</p> <p>a) The Corporation has made available a procedure that permits voting by electronic means.</p> <p>b) The votes may be verified as having been made by the Member entitled to vote; and</p> <p>c) The Corporation is not able to identify how each Member voted.</p>	<p>3.19 <u>Voting by Electronic Means</u> – A Member may vote by electronic means if:</p> <p>a) The Corporation has made available a procedure that permits voting by electronic means.</p> <p>b) The votes may be verified as having been made by the Member entitled to vote; and</p> <p>c) The Corporation is not able to identify how each Member voted.</p>		<p>CARRIED</p>